



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
August 4, 2021 – 9:00 AM  
962 St. John Avenue, Council Chambers  
Virtually via Zoom

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ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, L. Jackson, W. Elliott and S. Korbett

Absent with Regrets: B. McGillivray

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; G. Kollee, Manager of Legislative Services; M. Everts, Events, Marketing & Economic Development Officer; D. Green, Family and Community Support Services Coordinator; D. Desabrais, Municipal Energy Project Lead and L. Goss, Administrative Manager.

1. **Call to Order**

Mayor Anderberg called the meeting to order at 9:00 am.

2. **Agenda Approval**

**JACKSON:**

That the Committee of the Whole for the Town of Pincher Creek approves the August 4, 2021 agenda as amended, the amendment being the addition of item 8.5 Recreation Energy Conservation Program and 9.3 Budget for CUPE Contract.

**CARRIED COTW 2021-106**

3. **Scheduled Delegations**

4. **Committee Reports**

Councillor Korbett and Councillor McGillivray provided written reports, a copy of which is attached hereto forming part of the minutes.

 **Initial**

<b>JACKSON</b>	July 6	Special Municipal Development and Subdivision Authority
	July 7	Committee of the Whole
	July 20	Municipal Development and Subdivision Authority
	July 21	Pincher Creek Foundation
	July 21	Alberta Seniors and Housing
	July 22	Minister Pon – Tour of Crestview Lodge
	July 22	Pincher Creek Foundation
	July 26	Regular Council
	July 27	Regional Emergency Management Organization
	July 29	Pincher Creek Foundation
	July 29	Emergency Services Commission

<b>BARBER</b>	July 7	Alberta SouthWest
	July 12	Golf Course
	July 21	Minister Kaycee Madu- Alberta Police Force
	July 26	Regular Council
	July 27	Library Board
	July 28	Community Futures

**Mayors Report**

<b>ANDERBERG</b>	July 7	Special Council
	July 7	Committee of the Whole
	July 8	Oldman River Regional Services Commission
	July 26	Regular Council
	July 28	Lieutenant Governor of Alberta

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receives the August 4, 2021 Committee Reports as information.

**CARRIED COTW 2021-107**

**5. Administration**

**5.1 Upcoming Meetings**


Community Hall Board  
Alberta SouthWest  
Update on Alberta Broadband Strategy  
Chinook Arch Library

**5.2 Operations Second Quarter Report**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek receives the Operations Second Quarter Report as presented with thanks.

**CARRIED COTW 2021-108**

 **Initial**

**6. Business Arising from the Minutes**

**6.1 Traffic Safety Issues**

*M. Everts joined the meeting at 9:23 am.*

*G. Kollee joined the meeting at 9:26 am.*

**6.2 Pincher Creek Emergency Services Funding Formula**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek agree to continue the postponement of the Pincher Creek Emergency Services funding Formula mediation until after the Municipal Election.

**CARRIED COTW 2021-109**

**6.3 2021 AUMA Convention – Meeting with Minister of Municipal Affairs**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek direct administration to request a meeting with the Minister of Municipal Affairs at the 2021 AUMA Fall Convention, scheduled for November 17-19, 2021 with the following topics for discussion;

- Council Code of Conduct Bylaw Requirements
- Municipal Financing

**CARRIED COTW 2021-110**

**7. Policy**

**8. New Business**

**8.1 Bill C21 – Changes to the Criminal Code and the Firearms Act**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek direct administration to garner further information regarding Bill C-21 - Changes to the Criminal Code and the Firearms Act and schedule a meeting with the local Member of Parliament.

**CARRIED COTW 2021-111**

*Mayor Anderberg called a recess at 10:03 am.*

*D. Desabrais joined the meeting at 10:03 am.*

*Mayor Anderberg called the meeting back to order at 10:11 am.*


*Councillor Elliott joined the meeting virtually at 10:13 am.*

**8.2 Strategic Plan Review – List of Accomplished Items**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek receive the Strategic Plan Review information as presented.

**CARRIED COTW 2021-112**

  
Initial

**8.3 Early Learning Centre – Marketing/Signage**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receive the Early Learning Centre – Marketing/Signage information as presented.

**CARRIED COTW 2021-113**

**8.4 Claresholm Parade**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek respectfully decline the invitation to participate in the Town of Claresholm Fair Days celebration and Parade on Saturday August 14, 2021 due to availability.

**CARRIED COTW 2021-114**

**8.5 Recreation Energy Conservation Program**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receive the Recreation Energy Conservation Program information as presented.

**CARRIED COTW 2021-115**

*M. Everts left the meeting at 11:35 am.*

*Mayor Anderberg called a recess at 11:36 am.*

*Councillor Elliott, D. Green and D. Desabrais left the meeting at 11:45 am.*

*Mayor Anderberg called the meeting back to order at 11:45 am.*

**9. Closed Session**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday August 4, 2021 at 11:45 am in accordance with sections 19 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Legislative Services Manager and Administrative Manager in attendance.

**CARRIED COTW 2021-116**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, August 4, 2021 at 12:51 pm.

**CARRIED COTW 2021-117**



**9.1 Bylaw Enforcement – Community Peace Officer Services – FOIP s. 19 & 24**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek receives the Bylaw Enforcement Department update report August 4, 2021 as submitted and support administration to proceed with filling the vacant Bylaw/Community Peace Officer Position.

**CARRIED COTW 2021-118**

**9.2 Stop Order Update – FOIP s. 24**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receive the Stop Order Update information as presented.

**CARRIED COTW 2021-119**

**9.3 Budget for CUPE Contract**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek receive the Budget for CUPE Contract information as presented.

**CARRIED COTW 2021-120**

**10. Adjournment**

**KORBETT:**

That this session of Committee of the Whole be adjourned at 12:52 pm.

**CARRIED COTW 2021-121**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 23<sup>rd</sup> DAY OF AUGUST 2021**

  
\_\_\_\_\_  
Mayor, D. Anderberg

  
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CAO, L. Wilgosh

Councillor Monthly Report

Councillor Brian McGillivray

July 2021

July 6, 2021	Special MDSA Meeting
July 6, 2021	John Barlow Out Reach Committee Meeting
July 7, 2021	Special Council Meeting
July 7, 2021	CotW Meeting
July 9, 2021	PCCELS HR Committee Meeting
July 12, 2021	AAPG Conference Sub-committee
July 15, 2021	PCCELS HR Committee Meeting
July 19, 2021	AAPG Board Meeting
July 20, 2021	MDSA Meeting
July 20, 2021	John Barlow Out Reach Committee Meeting
July 26, 2021	PCCELS HR Committee Meeting
July 26, 2021	Town Council Meeting
July 27, 2021	John Barlow Out Reach Committee Meeting
July 28, 2021	CNPC Landfill Board Meeting
July 29, 2021	AAPG Legal Course
July 30, 2021	Pincher Creek Foundation Administrative Work